



**GUD**  
Community Management

## ***Northpointe II Homeowners Association***

Welcome Homeowner!

Effective January 1, 2025, *GUD Community Management (GUD)* will be the new HOA Management Company for Northpointe II Homeowners Association. GUD will be a resource for financial management of your Association and the day to day operations of the community. All questions or concerns can be directed to our office. Please continue to make your payments to your current management company until January 1, 2025.

We look forward to managing Northpointe II Homeowners Association! If you have any questions please give us a call!

**Dustin Snow** | Community Manager  
Direct Line: 480-385-2730  
dustin@gudhoa.com

**Sara Willis** | Assistant Community Manager  
Direct Line: 480-626-5595  
sara@gudhoa.com

GUD Community Management partners with CINC Systems to provide online account access. You can see real time information on balances, make payments, access community documents and more.

Homeowners may start registering for the Homeowner portal now. Please note the portal is in a pending status so information is minimal at this time. **The Webaxis portal is anticipated to be finalized by January 15th, 2025.** This allows us ample time to input homeowner balances from previous management.

**To register for online access please go to [GUDHOA.cincwebaxis.com](https://GUDHOA.cincwebaxis.com)**

If you have any questions regarding payments recently sent in, or credits on your account, email [kathrine@gudhoa.com](mailto:kathrine@gudhoa.com) with your inquiry- **please note that final balances are not sent to us until after the 1st of January.** We can answer specific questions about balances once we have received that information from previous management. **As a courtesy while homeowners adjust to the change in management, there will be no late fees applied in January.**

## **Online Payments**

You will be able to make online payments using either e-check (\$2.99 fee) or credit cards (3.25% fee). To make your payments, please go to our website at **GUDHOA.cincwebaxis.com**. This website has been specifically designed to allow you the convenience of making your payments online and accessing your account information. On your first visit to the website, you will need to register. Simply click on the “Register” button and complete the information required. Once your registration request is reviewed and validated by GUD Community Management, you will receive an email with a link to set your password. You can then log in with your email address and new password to make payments and access information about your community.

## **Check/Lockbox Payments**

All checks should still be made payable to Northpointe II Homeowners Association and have your account number noted in the memo line. Your account number is NPT followed by your lot number (Ex: NPT123). If you are unsure of your account number please email [info@gudhoa.com](mailto:info@gudhoa.com) to inquire. Payments should be mailed to the payment processing lockbox in Las Vegas (address below). Mailing payments to our Mesa office will result in delayed processing time.

## **Recurring Payments /Automatic ACH**

Our office does not directly process ACH payments. Homeowners can sign up for a recurring payment through [GUDHOA.cincwebaxis.com](http://GUDHOA.cincwebaxis.com) (\$1.99 e check fee, 3.25% card fee) OR through Alliance Bank (free echeck, \$5.00 debit card, 3% card). To sign up through Alliance Bank, visit [gudhoa.com](http://gudhoa.com), click on ‘Homeowner Info’ then ‘Alliance Bank’. You will need to create an account with Alliance Bank to set up a recurring payment—note this is separate from the web-axis. If you need assistance with Alliance Bank please call their homeowner support number 844-739-2331.

If you have ACH or recurring payments set up with the current management company, that does NOT transfer over to GUD. You will need to set up a recurring payment in webaxis or Alliance Bank.

## **Bill Pay through personal bank:**

If you have been paying your assessments through your bank’s online bill pay service, you must notify them of the change of address! The payment processing center address for sending payments is below.

**CHECKS AND BILL PAYS MUST BE MAILED TO:  
Northpointe II Homeowners Association  
c/o GUD Community Management  
P.O. Box 94915, Las Vegas, NV. 89193-4915**

Please ensure that you reference your account number on any payments sent to GUD Community Management. Your account number is NPT followed by your lot number (Ex: NPT123). If you are unsure on your account number please email [info@gudhoa.com](mailto:info@gudhoa.com) to inquire. These forms and HOA information will also be available on the HOA website at [Northpointe2HOA.com](http://Northpointe2HOA.com) for your future reference.

**\*\*PLEASE PROMPTLY RETURN BY MAIL OR EMAIL - THANK YOU.\*\***

## Owner Information Form

c/o GUD Community Management  
4135 S. Power Road, Suite 122,  
Mesa AZ 85212  
Phone: 480-635-1133 \* [info@gudhoa.com](mailto:info@gudhoa.com)

Community: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_ Lot #/Unit#: \_\_\_\_\_

Phone Number (primary): \_\_\_\_\_ CELL HOME WORK (circle one)

Phone Number (secondary): \_\_\_\_\_ CELL HOME WORK (circle one)

Email (primary): \_\_\_\_\_

Email (secondary): \_\_\_\_\_

**Alternate Mailing Address (if applicable) OR  Check if property address is mailing address**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Country (if outside of United States): \_\_\_\_\_

Is this the year-round mailing address? (circle one) YES NO

If not, what months is this address used? (circle below) *(please note we do not automatically update your mailing address according to this schedule but we do use this in the event we receive returned mail)*

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

### Authorized Contact Information:

Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relation to Owner: \_\_\_\_\_

*Because your community is a membership Association, each member (owner) is expected to comply with the directives set forth in the Covenants, Conditions and Regulations (CC&Rs), the Bylaws, and the Association Rules and Regulations you were digitally provided during the closing process. If you need a copy of said documents, please contact the management company. If this is occupied by anyone other than the owner, it is imperative that a copy of the CC&R's and Association Rules & Regs be made available to the tenant/resident. Any failure by the tenants/resident to follow the Association rules may bring consequences to the owner of the unit. By signing this statement, you are verifying that you received the digital copy of these documents.*

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Please fill out this form ONLY if you have a tenant and/or management company\*\***

## **TENANT RESIDENT REGISTRATION FORM**

**The following information must be provided each time you have a new or renewed lease:**

**A \$25.00 processing fee will be charged for all NEW leases.**

**Mail a check to: GUD Community Management - 4135 S Power Rd, Ste 122, Mesa, AZ 85212**

**COMMUNITY NAME:** \_\_\_\_\_

Address: \_\_\_\_\_ Lot #/Unit # \_\_\_\_\_

**Property Management Agent: (note: this is not GUD Community Management)**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Names and contact information for all Non-Owner residents living in the unit:**

Tenant Move-in Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Start of Lease: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End of Lease: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Occupant 1:**

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

Vehicle Plate #: \_\_\_\_\_ State: \_\_\_\_\_

**Occupant 2:**

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

Vehicle Plate #: \_\_\_\_\_ State: \_\_\_\_\_

*I acknowledge I have received/read the Rules and Regulations for all owners and residents of the Association, and I agree to abide by all the Rules and Regulations. I acknowledge I have provided the tenants with a copy of the CC&Rs and Rules & Regulations. I further understand that any violation may subject the owner to monetary penalties.*

Occupant 1 Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Occupant 2 Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

*I further acknowledge that as the owner of this unit, I must submit this form each time a lease is entered into and each time a lease is renewed.*

Unit Owner's Name Printed: \_\_\_\_\_

Unit Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Landlord/Management Co. Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_